

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-24-05-0892

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
1	7000	tablet	LOT 1 Montelukast 10 mg Tablet	_____	_____
1	1500	tablet	LOT 2 Prednisone 20 mg Tablet	_____	_____
1	700	ampule	LOT 3 Nicardipine 1 mg/mL, 10 mL Solution for Injection Ampule	_____	_____
1	900	ampule	LOT 4 Norepinephrine 2 mg/mL, 4 mL Solution for Injection Ampule	_____	_____
1	1500	ampule	LOT 5 Metoclopramide 5 mg/mL, 2 mL Solution for Injection Ampule	_____	_____

- NOTE:**
1. Must submit a copy of CPR/CLIDP during the bidding.
 2. Must submit CGMP, Bio-analysis (for Antibiotics only), during the bidding or 7 working days thereafter.
 3. Antibiotics must be Batch Notified upon verification from the FDA Portal.
 4. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have already delivered the same brand of medicines to the San Carlos City Hospital. Expiration date of samples must be at least 18 months.
 5. Product offered must have at least 18 months expiration date from date of delivery. Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 18 months expiration date from delivery date.

PURPOSE: For the use of San Carlos City Hospital, this city. T O T A L _____

Company Name / Business Name & Address	Name / Signature of Representatives	Form & Amount of Bid Security
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FOR SALE
₱ 1,000.00

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-24-05-0892 **DATE** : May 20, 2024

PURPOSE: FOR THE USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE : CITY HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , June 11, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	: 56,000.00	: 1,120.00	: 2,800.00
Lot 2	: 7,500.00	: 150.00	: 375.00
Lot 3	: 105,000.00	: 2,100.00	: 5,250.00
Lot 4	: 540,000.00	: 10,800.00	: 27,000.00
Lot 5	: 30,000.00	: 600.00	: 1,500.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above)
by a Universal or Commercial Bank
in favor of City Treasurer of San Carlos City.
 - Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above)
issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or
authenticated by a Universal or Commercial Bank,
if issued by a foreign bank.
 - Surety Bond callable upon : Five percent (5%) of the ABC (See above)
demand issued by a surety or
insurance company duly
certified by the Insurance
Commission as authorized
to issue such security.
 - Any combination of the foregoing : Proportionate to share form with respect
to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ₱ 1,000.00
(per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous
to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award
the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE